

Client Details		Referring Organisation Details
Surname:		Organisation:
Given Names:		Name of Person completing referral:
Phone Number:		Postal Address:
Address:		Office Location:
Indigenous Status:		Phone:
Gender: Male Female		Fax:
Date Of Birth:	Age:	Email:

Goal	Items required to assist achievement of the goal	Details	Cost (please ensure figures match attached quote)	Client's Contribution
Accommodation and Housing :	 Utility bills Removal costs Rent arrears Household goods e.g. furnishings, white goods, kitchen utensils Other (please list) 			
Independent Living :	 Purchase of food Payment for essential documents e.g. birth certificate Life skills training e.g. cooking classes/financial skills training etc Purchase of medicines, health and hygiene consumables Driving lessons Other (please list) 			



	 Speech and language or occupational therapy Drug and alcohol counselling/support services Other (please list) 	
	 counselling Childcare costs to access specialist support Dental services Medical and medical specialist services Speech and language or accurational 	
Specialist Support :	Psychiatric, psychological and other mental health services, family mediation or	
Employment :	 training institution Childcare costs to access employment, training or education Uniforms, safety wear and PPE Employment related licence fees eg. certificates/tickets Travel costs to access employment, training or education Training related costs e.g. text books, laptop, software, internet access Other (please list) 	

Please ensure your Goal Plan is signed or your application for funding will not be approved



Please see an example of how to complete the Goal Plan below

Goal	Items required to assist achievement of the goal	Details	Cost (please ensure figures match attached quote)	Client's Contribution
Accommodation and	Utility bills	Double Bed	\$450.00	Nil
Housing :	Removal costs	340L Fridge	\$679.00	Nil
Set up home	 Rent arrears Household goods e.g. furnishings, white goods, 	5.5kg Simpson Washing Machine	\$459.00	Nil
	kitchen utensils	LG 80cm TV	\$390.00	\$40
	Other (please list)	47pc kitchen combo set	\$70.00	Nil
Independent Living :	Purchase of food			
	Payment for essential documents e.g. birth	Learner's Test	\$139.85	Nil
Obtain Driver's Licence	 certificate Life skills training e.g. cooking classes/financial skills training etc Purchase of medicines, health and hygiene consumables Driving lessons Other (please list) 	10 x Driving Lessons @ \$65 each	\$650.00	Nil



Education, Training and Employment : -Become a Hairdresser - Transport to work	 Enrolment or course fees for education or training institution Childcare costs to access employment, training or education Uniforms, safety wear and PPE Employment related licence fees eg. certificates/tickets Travel costs to access employment, training or education Training related costs e.g. text books, laptop, software, internet access Other (please list) 	Cert II in Hairdressing at Wide Bay TAFE - Fees Bicycle, helmet, lock, white light and red light. <i>Client requires above</i> <i>average quality bike due</i> <i>to his weight and size.</i>	\$574.40 \$635.00	Any additional resources required throughout the course Bicycle road rules checklist, questionnaire, acknowledgement of rules form.
Specialist Support :	 Psychiatric, psychological and other mental health services, family mediation or counselling Childcare costs to access specialist support Dental services Medical and medical specialist services Speech and language or occupational therapy Drug and alcohol counselling/support services Other (please list) 			
Other :				